

Admin.

June 8, 2020

## Memorandum 2020-23

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**Meeting Schedule**

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At its May meeting, the Commission<sup>1</sup> decided to change its meeting schedule for 2020. For so long as stay-at-home orders require the Commission to meet by videoconference, rather than in person, the Commission will hold monthly half-day meetings.

The Commission directed the staff to informally canvass Commission members about their availability and then propose a meeting schedule that would work well for everyone. The staff has done so and proposes the following schedule for videoconference meetings in 2020:

July 9, 2020	9:00-12:30
August 13, 2020	9:00-12:30
September 10, 2020	9:00-12:30
October 15, 2020	9:00-12:30
November 19, 2020	9:00-12:30
December 17, 2020	9:00-12:30

**With the understanding that the Commission will revisit its schedule when in-person meetings are again possible, the Commission should decide whether to approve that schedule.**

Respectfully submitted,

Brian Hebert  
Executive Director

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1. Any California Law Revision Commission document referred to in this memorandum can be obtained from the Commission. Recent materials can be downloaded from the Commission's website ([www.clrc.ca.gov](http://www.clrc.ca.gov)). Other materials can be obtained by contacting the Commission's staff, through the website or otherwise.

The Commission welcomes written comments at any time during its study process. Any comments received will be a part of the public record and may be considered at a public meeting. However, comments that are received less than five business days prior to a Commission meeting may be presented without staff analysis.